

EXHIBIT "C" continued

INSTRUCTIONS FOR REQUEST FOR MODIFICATION

Please read the instructions on this page carefully

The Paddock's Mill HOA utilizes a complete package procedure. The application is considered complete when all required documentation has been received. If your application is incomplete your application will be returned unprocessed.

1. For minor modifications, submit a drawing, product brochure or description of the planned addition.
2. For moderate or major modifications, please enclose two copies of the following with your request:
 - A) A site plan, to scale, shows exact location of modification being requested in relation to your property lines. A plat clearly showing property lines, existing improvements and proposed modification(s). Please show exact location of modification(s) being requested in relation to your property lines. Existing fences, decks, walkways, driveways, etc. should also be indicated.
 - B) A brief description of the modification, drawings, exterior elevations, floor plan detail of materials to be used, pictures, catalog pages, brochures, or color samples must be included.
3. It is recommended that homeowners check with the appropriate Building & Inspections Department to obtain necessary permits and building code information.
4. Please try to print legibly in black ink.
5. Give your complete legal name.
6. Give the address where your evaluation should be mailed.
7. Complete the entire application: please sign and date the form.
8. Important: All applications must be either mailed to:
Paddock's Mill Homeowners Association
3482 Keith Bridge Road, PMB # 181
Cumming, GA 30041 OR: Give it to any Board Member.
*** **Call Before You Dig: 770.623.4344 / 800.282.7411** ***